

# Job Description

Title:Dispatch Team LeaderType:PermanentStart date:ASAPHours:42.5 hours per week, including bank holidays. Friday to Tuesday 13:00 – 22:00,<br/>with 30 minutes unpaid breakLocation:This role is 100% based at our new HQ in Snodland, Kent

## Who is Must Have Ideas?

Whilst still only young, we're one of the UK's fastest growing ecommerce brands, helping over 2 million customers 'discover something new' every year. One in ten homes in the UK now have one of our clever, problem-solving products and we're widely recognised as one of the leading ecommerce innovators of the past few years. Named by The Sunday Times as the 66<sup>th</sup> fastest growing company in 2024, we're a British success story and our incredible growth isn't stopping any time soon – and we'd love you to join us on this exciting journey!

### The Team

Based in our swanky brand-new offices, you'll be working with a group of great people who think independently but collaborate as a strong team to deliver exceptional results. Career progression? Absolutely - there are plenty of opportunities to grow and develop, as our rapid growth continues.

#### This Role

This is an excellent opportunity to join us on our fast-growth journey! We're looking for a super-efficient Dispatch Team Leader to join our team.

Your responsibilities will include:

- Leading a team of around 20-30 people; managing their daily tasks and leading by example
- Managing and motivating team members to ensure timely product delivery
- Ensuring customer orders are dispatched correctly, on time and within targets set
- Maintaining a spotless working environment with full compliance to relevant H&S requirements
- Setting objectives and targets for team members, monitor performance, and provide necessary training
- Working with the Fulfilment Manager to achieve KPIs
- Team Leadership
- Assisting with monthly stocktake

You'll excel in this role if you have the following skills & experience:

- Warehouse/dispatch supervision role minimum 3 years
- Be super-efficient with strong organisational skills and a keen eye for detail

- Adaptability to changing priorities and taking on new responsibilities as needed
- Strong leadership and communication skills
- Ability to manage a large team
- Be a logical thinker
- Good IT skills
- Monitoring performance and KPI targets
- Stock management and assisting with stocktakes

## What's it like to work here?

We know that our people are key to our success. That's why we strive to make MHI a great place to work – just ask our team. It's a friendly, welcoming and fun environment here. We've worked hard to create an amazing experience for our people because we know that workplace happiness goes way beyond just your salary. We're proud to offer one of the best packages of team perks in the area, including:

- Free breakfast every morning
- Minimum of 25 days holiday per year as standard (plus more the longer you stay)
- Flexible hours
- Your birthday off work
- Free EV charging
- Free car washing
- Regular team and charity fundraising events
- Free products from our range
- Generous staff discount
- Company pension
- Casual dress code
- Free and unlimited sweets, cold & hot drinks

#### What happens next?

If we think you could be a good fit, we will ask you to complete a small task to show us your skills. If all goes well, you'll be invited to come and see our new state-of-the-art facilities and for a more indepth conversation and then second interview stage, too.

This is an excellent opportunity to join us while the company is still young and to be part of our high growth journey, with all of the opportunities that brings.

Must Have Ideas Ltd is an equal opportunities employer and we're working hard to build a diverse and inclusive workforce.